

# Voluntary Committee Members

INFORMATION PACK

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*“Providing excellent  
services that support  
people to live as they  
choose”*

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# Principal activities

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Gorwel is a service within Grwp Cynefin established in 2006 in order to provide support to extremely vulnerable people. We provide a range of excellent services to support vulnerable people in north Wales. We will offer local, reliable services that work in a flexible, approachable and innovative manner to meet the needs of individuals and families

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## Our Vision

- We will provide high quality bilingual services that will have a positive impact on the lives of the people we support
- We will continue to develop and provide a range of innovative and holistic services across North Wales
- The behaviour of staff and committee members will reflect our values

## Our Values

- Continue to improve our standards and develop new partnerships and opportunities
- To be accountable to our service users
- To show respect in every aspect of our work
- Commitment to developing staff through effective training and support and recognising the value of everyone
- Promoting equality and diversity
- Taking pride in the Welsh language

# Committee

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## Meetings

Four day time meetings are held per annum. Meetings are held through the medium of Welsh. Simultaneous translation facilities will be available and English translation of the Agenda and Reports will be provided. Members are welcome to contribute in Welsh or English.

## Time Commitment & Additional Duties

Normally equivalent to 8-10 days per annum, usually meetings and c.2 Board Away days per annum, plus occasional training, public relations or other events.

## Membership

The Committee will have up to 8 members:

- up to three members of Grwp Cynefin Management Board
- No more than 5 independent members(co-opted)

Members are allowed to serve on the Board for a maximum period of nine years (three terms).



# Committee's Terms of Reference

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- i Recommend Gorwel Business Plan to Management Board annually
- ii Approve Gorwel Operational Plan annually
- iii Approve Gorwel Risk Register annually and review twice a year
- iv Approve service models including Gorwel operational staff structure
- v Agree on Gorwel staff terms and conditions
- vi Evaluate and decide on service development opportunities for Gorwel
- vii Scrutinise and monitor Gorwel quarterly management accounts
- viii Approve Gorwel operational policies
- ix Receive Gorwel internal audits and monitor progress of implementing recommendations
- x Review progress against the Operational Plan every quarter
- xi Establish a performance management framework including setting annual targets
- xii Monitor and evaluate quarterly performance indicators
- xiii Review the outcomes of official complaints





**Grŵp Cynefin**

Mwy na thai • More than housing